

1. Meeting called to order at 12:15pm by President Stuntz. Senators in attendance were Branson, Browning, Byrd, Chenoweth, Combs, Commissiong, Crafton, Davis, DeOtte, Duran-Kilic, Friske, Issa, Landram, Lee, Parr-Scanlin, Rosa, Trela, Wilson. Lorna Strong was attending for Adam Parker.
2. Approval of Minutes from August 28, 2009 Add DeOtte to Budget Fiske Moved Rosa seconded approved as corrected.
3. Dr. O'Brien went to Central Washington to cheer on the football team.
4. Comments from Dr. Hallmark
 - a. Need process for dealing with flu absences while still recognizing faculty prerogatives. Empower faculty with tools to make decisions. Current policy is if 3 absences in a row, need medical excuse co-coordinated through Student Services.
 - b. Piper professor nomination process. Senate has historically made a nomination for state-wide honor.
5. Old Business
 - a. Reports from Standing Committees
 - i. Faculty development and student learning. Did not meet
 - ii. Budget & faculty governance. Chair: Karyn Fiske. Report. There is a discrepancy between the website and Senate bylaws, which needs to be resolved. Stuntz clarified that there are no monies to award, but the committee can suggest resolutions to honor exceptional faculty members.
 - iii. Assessment, advising etc. Did not meet, scheduled for coming Wednesday a.m.
 - b. CIEQs
 - i. Per the email from the provost, CIEQs will use paper forms this semester. Online classes will test the new online technology. Faculty voices were heard!
 - c. Parking and resolution
 - i. Stuntz provided the following information from a conversation with Dr. O'Brien. The parking lot between the library and Buff hall is opening very soon. Also, after completion of landscaping the spaces in the construction staging area south of the JBK will be available. Most of these are for green permits. Old Fine Arts building will be demolished in January. Decision to come on flat lot with 200+ spaces, or garage. Dr. O'Brien wants parking garages around edges of campus, with interior all pedestrian. FUBC is being looked at as sticker parking with shuttle. This would require more shuttles than are currently available. When construction begins on the new sports complex, parking spots will be lost. Looking at transportation fee for all students which would provide more shuttles. Currently faculty working late at night can call campus police for a ride to their car.
 - ii. Dr. Hallmark – above is mostly proposals, not yet firm commitments.
 - iii. Much discussion ensued. Commissiong moved to adopt resolution as circulated. DeOtte seconded. Approved resolution reads:

Whereas, there are 426 designated parking spaces for Faculty and Staff, and
Whereas, there are 796 full-time Faculty and Staff, and
Whereas, Faculty and Staff need to be able to park on campus so they can do their jobs,
Be it therefore Resolved that Faculty and Staff who have a green parking sticker shall be able to park in either green or brown (student) parking spaces at any time.

Be it further Resolved that students with a brown parking sticker shall only be able to park in green spaces after 5:00p.m.

- d. Post Tenure Review
 - i. Conference committee consisting of Faculty Senate executive committee and deans will be meeting.
 - e. Promotion and Tenure Procedure
 - i. Wording needs work for small departments, administrative appointees wording has gone back. "Meets or exceeds" as a stated criteria is under review. Procedure is firm compared to draft that was circulated this summer.
 - f. Ad Hoc Committee on Externally Funded Development Leave (Rex Lee) – report
 - i. Will be meeting in coming week.
 - g. College and departmental standards – Standards need to be done quickly for those departments that haven't finalized.
 - h. New Five-Year Strategic Plan
 - i. University planning committee meeting soon. Get any input to Stuntz for consideration.
 - i. Commencement Speaker Committee – report
 - i. Met, and developed recommendations to form two separate committees..
 - ii. Important to be a university committee, not a specific spot for college or department.
 - iii. Castillo moved, and Trela seconded that the recommendations of the ad committee be accepted. Approved as follows:
 - 1. Committee to develop standards for award of honorary degrees, and review recommendations for award of honorary degrees
 - a. Consists of member of the Faculty Senate.
 - 2. Committee to identify potential commencement speakers
 - a. Consists of three faculty senators and invited faculty.
 - i. Faculty senators will develop criteria for invited faculty
 - ii. Approval of the criteria by Faculty Senate.
 - b. The size of the committee can vary year to year
 - i. Departments will be asked to submit nominations for the committee
 - c. The invited faculty are chose based upon potential to identify commencement speakers through their networks
 - i. The invited faculty should have a broader base of contacts than their own specific disciplines
 - d. The committee will meet in October of each year to propose speakers for the following May, August, and December commencements.
 - e. The committee will rank proposed speakers and forward to the Faculty Senate.
 - iv. Faculty Senate members volunteering for the second committee were Trela, Browning, and DeOtte. Davis moved to close, Durun-Kilic second, approved by acclamation.
 - v. Lee, Crafton, Chenoweth volunteered as an Ad hoc committee to develop standards for honorary award.
6. New Business (10 minutes)
 - a. Texas Council of Faculty Senates Meeting
 - i. DeOtte will be attending October meeting.
 - b. Presidential Task Force to Reduce Student Costs

- i. Will be assembled next week. Looking specifically at textbook costs among other expenses of attending class.
 - ii. Two slots for faculty representatives. Volunteers: Stuntz and Combs.
 - c. Alumni Evaluation
 - i. Wording for promotion and tenure process is changed so that alumni know that the faculty being evaluated will read the comments.
 - ii. Recommend that mailing be changed to only go to people who are not currently enrolled in classes of person being evaluated.
7. H1N1
 - a. Encourage use of anti-bacterial gels. Work together on accommodation. Encourage faculty to accept medical excuse directly. Encourage students to get the shot when it becomes available in October. Current guidelines from state: if there is a local outbreak, then educational institutions MUST take attendance records. If this is triggered, there will be assistance from Administration. Suggest to faculty that using electronic submissions will help avoid germ transmission.
8. System Teaching Excellence Awards
 - a. Encourage faculty to participate. There were WT faculty members who received awards. Do have to have two-thirds response rate. Applied Music kinds of classes can be combined to allow eligibility. Still a question about team taught courses.
9. Announcements
 - a. Faculty development leave is online at <http://www.wtamu.edu/academic/facultyhb/append/6/> as Appendix VI of the Faculty Handbook. Interested faculty members have a December 1 deadline to get application information to their faculty senator.
 - b. Centennial Events will be starting.
 - c. Homecoming is being stretched to a week long event.
 - d. Convocation is October 15. All faculty members are expected to attend. There will be a ticketed event for closer personal contact, which will serve as a fundraiser for student winners of the essay contest.
 - e. How do standing faculty committee representatives find out they are on a committee?
 - f. Durun-Kilic sees a need for research editor to aid faculty with journal submissions. Stuntz says some departments have fellow faculty look at submissions. Dr. Hallmark indicated that options to address this need will be investigated.
10. Trela moved for adjournment. Adjourned at 1:30p.m.